



ST GEORGE'S

BRITISH INTERNATIONAL SCHOOL



WELCOME TO ST GEORGE'S

**INFORMATION FOR NEW PUPILS AND PARENTS
2018-19 SCHOOL YEAR**

WELCOME

Dear Parents/Guardians and New Pupils,

We very much look forward to welcoming you to St George's.

This booklet contains essential information to help you prepare for joining the school, including the first day of the school year, getting set up on Firefly (our portal for parents and pupils), useful contacts, key dates for your calendar, and more.

Please read each section of this booklet carefully, and should you have any further questions, please do not hesitate to contact a member of our team. In the meantime, we would like to take this opportunity to wish you and your family a happy and relaxing summer.

Kind regards,

The St George's Admissions Team
admissions@stgeorge.school.it





THE FIRST DAY OF SCHOOL

La Storta Junior School and La Storta Senior School



The first day of the school year for all pupils joining the Junior or Senior schools at the La Storta campus is New Pupils Day, which takes place on Monday 3 September from 8.45am to 11.45am. All new pupils are required to attend on the day, where a range of induction activities will take place. Pupils should be accompanied by at least one parent or guardian. Classes begin for all pupils on Tuesday 4 September.

New Pupils Day is an opportunity for pupils to meet staff, including their Head of Year, and, of course, to meet other new pupils. For pupils joining the Senior School, you will be assigned a buddy who will also be present on the day and will be happy to answer any questions you may have.

Pupils should come dressed in school uniform (with the exception of new Year 12 and 13 pupils, as they do not wear a

uniform in Sixth Form). For families who do not have the opportunity to purchase school uniforms prior to New Pupils Day, please note that our uniform supplier will have a pop-up stand on campus throughout the morning. Please see the section on Uniforms in this booklet for further information.

New Year 12 and Year 13 pupils and parents will also have an individual meeting with their form tutor or Head of Year. A list of individual appointment times will be sent to parents via email in August.

Pupils who have requested the bus service will be collected from and returned to their home address on New Pupils Day. Collection times will be communicated by email in late August, shortly before the beginning of the school year (please refer to the School Buses section in this booklet for additional details).

City Centre Junior School



At the City Centre Junior School, there is no separate start date for new pupils. All new pupils joining the City Centre Junior School, with the exception of the Red Dragons, will begin school on Tuesday 4 September at 8.45am. Please ensure you allow sufficient time to arrive punctually. Parents of children joining Red Dragons will be sent a separate letter regarding the first days of school.

CHECK-LIST: IMPORTANT DOCUMENTS

If you have yet to provide the following, please do so at your earliest convenience, and no later than the Friday prior to the first day of school.

Updated Contact Details

- Home address in Rome
- Telephone numbers for both parents/guardians
- Email addresses for both parents/guardians

Medical Form

Privacy Form

Passport Copy

Codice Fiscale

Final School Report
/End of School Report
from previous school

SUMMER HOURS

La Storta

The main switchboard at La Storta (+39063086001) will be active throughout the summer holidays until 2pm each day, excluding the week of 13-17 August, when the school is closed. Email enquiries during this period should be directed to:

admissions@stgeorge.school.it

City Centre

During the summer period, City Centre Junior School queries may be directed to the La Storta switchboard, or the main admissions email address, as above.

FEES

Invoices for 2018-19 tuition payment have been sent to you via email by our Finance Team. If you have not received an invoice, please contact the Finance Office (details below). Payments can be made by bank transfer, credit card, PayPal or in person at the Finance Office in La Storta.

Queries regarding invoices should be directed to Viviana Vanni:
fees@stgeorge.school.it

The Finance Office will be closed from 13-17 August (inclusive).

SCHOOL BUS SERVICE

The Bus and General Services Coordinator, Chiara Kachenko, will email details of pick-up and drop-off points and times for the autumn term to bus users during the last week of August.

Late Bus Service

Details about the La Storta's late bus service will be sent out to those requesting the service in mid-September. Starting from the 2018-2019 School Year, the service is only available at an additional cost. Please note that the late bus is only available to La Storta pupils in Year 3 and above and does not offer a door-to-door service but a service to designated drop-off points.

Contacting the Bus Office

Telephone: +390630860028

Mobile: +39335416591

E-mail: bus@stgeorge.school.it



UNIFORM



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The School's uniform supplier (the sole outlet for clothing and bags with the school logo) is:

Textile Uniform Shop

Via degli Olmetti 5/b, 2nd Floor C/8
Formello (Roma)



Visits are by appointment only. Contact:

+39 06 90146385

+39 348 242 6573

info@schooluniform.it

Store Opening Hours Summer 2018

The uniform shop will be open over the summer as follows:

- Thursday 5 July to Tuesday 31 July 2018
- Tuesday 21 August onwards

The uniform shop will be closed from Wednesday 1 August to Monday 20 August inclusive.

Orders can be placed online during this period for dispatch or collection when the shop re-opens on Tuesday 21 August.

On Site Sales

Uniforms will be available for purchase at La Storta on New Pupils Day. Between 4 and 14 September, uniforms will be available on-site daily: 8.00am - 9.00am (La Storta) and 3.30pm - 4.30pm (City Centre). From the week commencing 17 September, on-site sales will be available on Thursday each week: 8.00am - 9.00am at La Storta and 3.30pm - 4.30pm at City Centre).

Sixth Form Dress Code (Year 12 and Year 13 pupils)

Pupils in the Sixth Form (Year 12 and Year 13) are not required to wear a school uniform. However, they are expected to follow a smart casual dress code. The aim is for pupils to be able to express their individual personalities and characters in comfort, whilst modelling appropriate attire for our formal school environment to younger year groups. Please refer to the Uniform section of the St George's website for further information.

Labelling

All school uniforms should be clearly labelled with the pupil's name.

Name tapes can be ordered from:

La Storta:

susie.tisone@stgeorge.school.it

City Centre:

stephanie.ciorba@stgeorge.school.it

FIREFLY

For Parents

From **Wednesday 5 September** parents may follow the instructions below to create a Firefly account. Firefly serves as the St George's Parent Portal, and this is where you will find many useful resources, such as individual teacher contact details, events, news, school governance and pastoral support. Information about school trips is posted on Firefly, and we encourage all parents to log-in regularly. For new pupils joining later during the school year, Firefly registration is possible for parents from the day of enrollment.

How to Register:

1. Visit <https://stgeorge.fireflycloud.net>
2. Select "Logging in for the first time? Activate your account" (shown in the green box)
3. Enter the email address the school already holds on record for you, then select "Activate account". An email will be sent to you (this may take a few moments)
4. Once you have received the email, you will be prompted to select "Activate account"
5. Enter the password of your choice, then confirm it
6. Choose "Activate account"
7. Your account is now activated and you are now able to log in and explore the Parent Portal.

For Pupils

Pupils in the Senior School will be set up with access to Firefly during the first week of the school year. The Pupils section of Firefly allows pupils to access course readings, receive alerts and information from class teachers, share resources and register for activities.



LAPTOPS

Pupils are not required to bring a laptop or tablet to class unless specifically advised by a class tutor. Pupils in the Senior School can bring a laptop of their choice with them to school, and use it to take notes during lessons, where permitted by their teacher. It is the responsibility of the pupil to ensure that any personal property brought to the school is clearly labelled, and is stored securely when not in use.



TEXT BOOKS

The purchasing of text books prior to the start of school is not required. In the vast majority of cases, all course materials and text books are provided to the pupil by the school free of charge, and are issued in class (via the school librarian). Occasionally, where a particular material may need to be purchased, a notification will be sent to parents from staff.

EXTRA-CURRICULAR ACTIVITIES

The extra-curricular activity programme provides pupils with an opportunity to learn and develop a wide variety of practical, artistic, academic and sporting skills. In the vast majority of cases there is no charge for attending these clubs, and we encourage pupils to participate in the ones that most appeal to them.

La Storta Junior School and City Centre Junior School

All parents will receive a letter soon after the start of term explaining which school clubs their child is eligible to join and providing details of how to request a place.

La Storta Senior School

A programme of extra-curricular activities will be published on the Parent Portal after the start of term. There is no need for senior school pupils to request a space, they should simply turn up to the first session of the clubs they wish to participate in.





St George's Football Academy

The St George's Football Academy takes place on Saturday mornings in La Storta, and is open to pupils from Years 2 to 13. The Academy teams play in a competitive league with other international schools across Rome. Advance registration is required and places are limited. Please be aware that there is an additional cost for participation in the Football Academy.

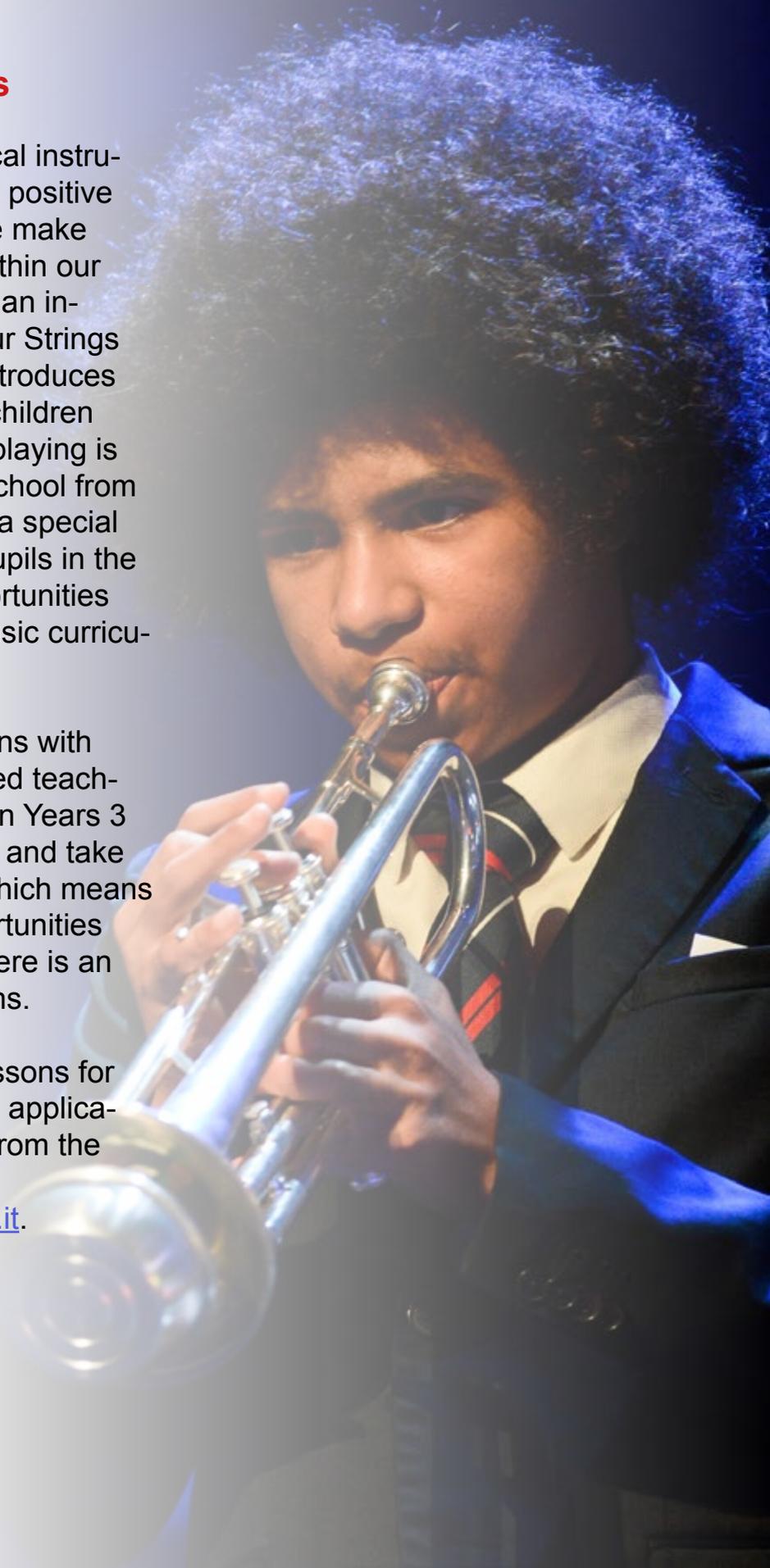
Full details will be emailed to parents at the start of term.

Individual Music Lessons

We know that learning a musical instrument provides many long-term positive results and, for this reason, we make sure that opportunities exist within our regular music lessons to learn an instrument. Examples include our Strings Programme, which normally introduces playing the violin and cello to children in Years 1 to Year 3, recorder playing is typically taught in the Junior School from Year 3 upwards, and we have a special Wind Programme for Year 5 pupils in the autumn term. All of these opportunities are delivered as part of the music curriculum at no extra cost.

One-to-one instrumental lessons with highly qualified and experienced teachers are available for all pupils in Years 3 to 11. Lessons last 40 minutes and take place during the school day, which means that some class-learning opportunities may be missed as a result. There is an additional cost for these lessons.

To arrange individual music lessons for your child, please complete an application form (available on Firefly from the start of term) and return to susie.tisone@stgeorge.school.it.



CALENDAR

KEY DATES FOR THE ACADEMIC YEAR 2018 - 2019

Autumn Term

Monday 3 September	New Pupils Day (La Storta only) Attendance is also required by all Year 7 and Year 12 pupils.
Tuesday 4 September	Autumn term begins - all pupils at La Storta and City Centre
Monday 29 October to Friday 2 November	Half term (holiday for pupils)
Monday 5 November	INSET day for staff (holiday for pupils)
Wednesday 19 December	Last day of term (school finishes at 12.30pm)

Spring Term

Monday 7 January	Spring term begins
Monday 18 February to Friday 22 February	Half term (holiday for pupils)
Monday 25 February	INSET day for staff (holiday for pupils)
Friday 12 April	Last day of term (full day)

Summer Term

Monday 29 April	Summer term begins
Friday 21 June	Last day of term (school finishes at 12.30pm)

